

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
August 18th, 2011**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Fred Reedy, Ivan Ety, Billy Phillips, Rick Miller, Judy Landis, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Miller to approve the July 14th minutes as presented. Motion carried with 5 yes votes.
4. **Visitors present**: Fire District members- Chris Kennedy. None from the public.
5. **Finance Review**-
 - 5.1. **Report Review**; the Clerk reviewed with the Board the financial report.
 - 5.1.1. **2011 amended Certificate**. Clerk Monroe advised the Board of receipt of the 2nd Amended Certificate for 2011. He advised that the certificate indicates a reduction in income of approx. \$21,900.
 - 5.1.2. **Purchase orders**- Motion by Mr. Miller, second by Ety to amend PO's 10035 and 10036 by adding \$500 to each. Motion carried by a 5-0 unanimous vote.
 - 5.2. **Bank reconciliation**-The report for July was available for review and signed by the Board members present.
6. **Purchase Requests**
 - 6.1. **Requisitions**- Chief Cooley submitted requests for 2 items for approval. (list attached) Motion to approve the requests by Mr. Reedy, seconded by Mr. Milller. Motion carried by a 5-0 yes vote.
 - 6.2. **Emergency Repairs**- Action taken. Ms. Landis made a motion to approve emergency repairs made by Bader truck repairs (\$1,211.17) on M610/M611/G610/M612 and a tire replacement on E610 by Kreiger Tire (\$740.17). Mr. Ety seconded the motion. Motion passed by a unanimous 5-0 vote.
 - 6.2.1. **New Purchase order**- Motion by Mr. Reedy, second by Mr. Ety to approve a new \$2,500 Emergency Repairs-Vehicles PO. Motion passed by a 5-0 unanimous vote.
7. **Bills for approval** –Clerk Monroe presented pending warrants 41778-41813 for approval. Motion to approve all bills as presented by Mr. Ety, seconded by Mr. Miller. Motion passed by 5-0 vote.
8. **Old Business**
 - 8.1. Policies –Travel/Record Retention- No activity to report
 - 8.2. State Electric – lighting replacement program- It was reported that the living areas are complete, most of the outside lights are completed and the bay area is scheduled for Aug. 26th.

